



2 Day Master Class

Etiquette and Protocol

Finishing School

The British Butler Institute has been recognized as a worldwide leader for Butler Training and Hospitality.

The British Butler Institute International School for Butler Administrators and Household Manager, It is a private Institute based in London that trains around 18 countries to professionals, with the most recent skills needed to meet and exceed the new International Standards.

All our trainers have worked as butlers and are experts in customer service and detailing; with a wide range of skills and practical knowledge developed over many years of work experience for Royalty / Celebrities / Business Icons / Luxury Hotels / Super Yachts / Residences and Clients of all nationalities around the world. The Director supervises each curriculum to ensure that the most relevant and current methodology is imparted with the highest standards.

Curriculum

- How to make a perfect bouquet
- Afternoon tea workshop / setup etiquette, protocol and recipes
- Table manners
- Tricky food
- Greetings & introductions
- Basic Good Manners
- Deportment
- 15 steps of Confidence
- Napkin Folding
- Table setting for formal and semiformal dinner
- Potentialize your voice
- Host and hostess role
- Eye for detail
- Diplomacy

- Precedence
- Gifts and thanks you cards
- Dressing codes / Celebrations and Diplomatic events
- Fashion trends / for women and men



At the end of the afternoon of the last day:

- Graduation with certificates presentation.

Value inclusive:

The value per person is **295 GBP**

Tea, coffee and snacks included

Times:

START	2nd. PART	LUNCH	3RD. PART	END
10:00 to 11:15	11:30 to 13:00	13:00 to 14:00	14:00 to 15:15	15:30 to 16:30

Dates:

October 6th and 7th, 2020

Training premises:

JW Marriott Santa Fe, Mexico City.

Contact:

1. mexico@britishbutlerinstitute.com
2. mb@hospitalityandbutler.com

Language:

This course is delivered in both Spanish and English language effectively.

Accommodation:

This is a non-residential course. However, if you require any help or assistance according to your budget please contact us on:

1. administration@britishbutlerinstitute.com
2. mb@hospitalityandbutler.com

If you wish to stay at the JW Marriot we will assist with a discounted price.

